

29 June 1950

MEMORANDUM FOR: CHIEF, MANAGEMENT STAFF, CIA
CHIEF, SSS
CHIEF, SED
EXO/OSO
CHIEF, STAFF II, OPC
CHIEF, STAFF III, OPC
CHIEF, TRD
CHIEF, ASSESSMENT STAFF

SUBJECT: Summary of a Conference Held to Determine Action
to be Taken to Alleviate the Backlog of Assessment
Cases Presently Existing in OPC

1. As a result of a memorandum prepared on 23 June 1950 by
Chief, Staff II, OPC, concerning the seriousness of the delay in
the assessment program, a conference was held and attended by the
following listed persons: Mr. [REDACTED]
Mr. [REDACTED]

2. Prior to this conference, Dr. [REDACTED] Chief of the Assessment
Staff, had prepared a memorandum for Chief, Training Division, out-
lining methods by which the assessment scheduling situation might
be corrected and a future prospectus for the development of the
Assessment Staff. Copies of this memorandum were provided each
attending member as a basis for discussion, copy attached. Mr. [REDACTED]
stated that although the facts outlined in his basic memorandum were
valid at the time of its writing, the events of the past few days
have greatly increased these requirements and it may be anticipated
that the assessment load will thus be much greater than outlined. It
was agreed that the purpose of this conference was not to consider a
mobilization plan for the Assessment Staff. It was further brought
out that due to the time lag in securing personnel it was not advisable
to consider a T/O increase as a means of correcting the present assess-
ment backlog and scheduling. Mr. [REDACTED] of OPC stated that the psycho-
logical research team mentioned in paragraph 2 e. would more properly
fit into the research and development activities of OPC and suggested
its deletion from the Assessment memorandum. This matter was concurred
in by all in attendance.

3. After considerable discussion of the many problems of the
Assessment Staff and its development, the following conclusions were
reached:

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a. Mr. [] Chief of Management, would check into the additional clerical slots for the Assessment Staff T/O.

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b. Mr. [] would review the upgrading of the three psychologist positions in the Assessment Staff and take up this matter with the proper authorities.

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c. Dr. [] Chief of the Assessment Staff, will review the present assessment process and will devise procedures by which the volume of assessment cases will be increased to approximately double that of the existing rate.

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(1) Mr. [] of the Management Staff will make Mrs. [] available to the Assessment Staff as an advisor in recommending procedures by which the assessment program may be expedited.

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d. Mr. [] will contact [] to determine what can be done to provide additional space on the porch of Building 14 for the Assessment Staff.

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e. Mr. [] will discuss with Chief, I & S, the possibilities of closer ties between the work done by the Assessment Staff and the reports prepared by I & S.

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f. Mr. [] requested that Colonel [] work with OPC to see what could be done to cut down the assessment load of that office.

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g. The desirability of having trained psychologists available for the Assessment Staff was recognized by all present. However, it was generally agreed that a discussion of T/O increases was inadvisable at this time. Thus, to insure that qualified psychologists will be available in the future, Mr. [] of OSO suggested that Dr. [] recruit several psychologists against the OSO training pool. Several positions with grades between 7 and 12 are available. In addition, Mr. [] suggested that Dr. [] recruit psychologists against the eleven recruiting positions of SSS. There are eleven such positions with grades up to GS-15.

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Prepared by:

[]

TRD

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Attachment